

**SOMERVELL COUNTY HOSPITAL DISTRICT
D/B/A GLEN ROSE MEDICAL CENTER
SPECIAL CALLED MEETING**

1:00 P.M.

Monday, July 18, 2016

Hospital Board Room

1021 Holden Street

Glen Rose, Texas 76043

MINUTES

- I. **Meeting was called to order at 1:00 pm.**
- II. Record of Attendance
All members present with the exception of Dwayne Griffin, Brett Nabors and Dr. Steven Vacek.
- III. Somervell County Hospital District Governance - **presented by Kevin Reed**
 - A. Review of Hospital District By-Laws, Board Responsibilities and Obligations.
Kevin Reed of Reed, Claymon, Meeker & Hargett Law.
- IV. **Executive Closed Session was called at 2:25 pm.**
 - A. After convening in open session, the Somervell County Hospital District Board will retire into an Executive Session, pursuant to the provisions of Section 551.071 of the Texas Government Code, in order to consult with its attorney concerning a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- V. **Reconvene into Open Session at 2:46 pm.**
 - A. Discuss and if necessary take action on items from Executive Session.
No action necessary.
- VI. History of Glen Rose Medical Center - **presented by Board President Ron Hankins**
- VII. Glen Rose Medical Center Organizational Review – **presented by CEO Ray Reynolds**
 - A. Mission/Vision
 - B. Organizational Chart
 - C. Code of Conduct
 1. Acknowledgement – **Board members to return forms to Mina Douglas, Board Secretary**
 - D. Principal Information Form (PIF-2) – **more information needed; will add as Agenda item for next meeting**
 - E. Introduction of Administrative Staff – **Mina Douglas, Administrative Assistant/Board Secretary; Michael Honea, COO and Lab Director; Becky**

Whitsitt, CFO; Kelly Van Zandt, Director of Quality Improvement; Donna Miller, CNO; Ladonna Green, Human Resources Director; Lisa Andersen, Public Relations Director

- F. Departmental Overview
 - 1. Services
 - 2. Managers – **Kathryn Placide, ER and Med/Surg; Chris White, Engineering/Safety; Charlotte Winters, Business Office; Diane Rudisaile, Senior Care; Leah Ratliff, Radiology; Kim McAnally, Cardiopulmonary; Tracy Whitt, Infection Control/Employee Health; Linda Cole, Interim HIM; Tammie Apodaca, Rehab; Tammy Jones/Crystal Mays, Materials Management; Sarah Moss, Pharmacy Tech**
- G. Quality Improvement to Governing Board – **presented by Quality Director Kelly Van Zandt**
- H. Employee Benefits – **just changed from CHC to Higginbotham on July 1, 2016. Hoping to have insurance cards any day now.**
- I. Related Entities
 - 1. Glen Rose Healthcare, Inc.
 - 2. Roger E. Marks Healthcare Foundation
 - 3. Baylor/Scott & White
 - 4. Glen Rose Medical Center Volunteer Program

VIII. Medical Staff Organization – presented by CEO Ray Reynolds

- A. Medical Staff By-Laws
- B. Credentialing of the Medical Staff
- C. Medical Staff Roster
- D. Specialty Clinic

IX. Finance – presented by CFO Becky Whitsitt

- A. Budget Calendar/Truth in Taxation Calendar
- B. FY 2016 Budget
 - 1. Capital Expenditures Budget
 - 2. Operating Budget
- C. Revenue Categories
- D. Discounts and Allowances Categories
 - 1. Contractual Adjustments
 - a. Medicare
 - b. Medicaid
 - c. Insurance Payors (Managed Care)
 - 2. Bad Debt
 - 3. Charity
 - 4. Indigent Care
- E. Expense Categories
- F. Other Income Categories
 - 1. Meaningful Use
 - 2. 1115 Waiver
 - a. Uncompensated Care

- b. DSRIP
 - 3. Luminant
 - 4. District Tax Revenue
 - 5. Grants
 - 6. Other
- G. Review of Current and Fiscal Year-to-Date Financials

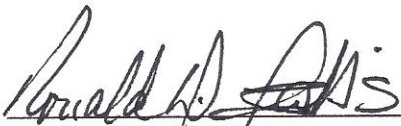
- X. Glen Rose Healthcare, Inc. – **presented by CEO Ray Reynolds**
 - A. Management Agreement
 - B. Physician Roster – 501(a)

- XI. HIPAA – **presented by CEO Ray Reynolds**
 - A. Education
 - B. Acknowledgement of Training - **Board members to return forms to Mina Douglas, Board Secretary**


- XII. Other – **presented by CEO Ray Reynolds**
Mina Douglas to email link for Open Government Training to Board members.
Members to forward copy of completion certificates to Mina Douglas.

- XIII. Adjourn
Pat Bruce made a motion to adjourn the meeting, seconded by Margaret Drake. Motion carried 4-0. Meeting was adjourned at 5:08 pm.

THIS BUILDING IS WHEELCHAIR ACCESSIBLE, ANY REQUESTS FOR SIGN LANGUAGE INTERPRETATION OR OTHER SPECIAL SERVICES MUST BE MADE 48 HOURS AHEAD OF MEETING. TO MAKE ARRANGEMENTS, CALL RAY REYNOLDS 254-897-1471 OR (TDD) 1-800-RELAY-TX (1-800-735-2989)

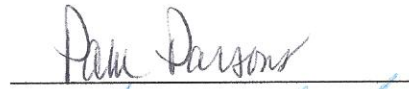


Ron Hankins, President



Brett Nabors, Vice President


Pat Bruce



Pam Parsons



Margaret Drake



Dr. Steven Vacek



Dwayne Griffin